



Your move checklist

We've put together a simple checklist to make sure your move goes as smoothly as possible.

Before moving day

1. Book a moving company, or arrange a van, truck or trailer if you're moving yourself

- Book moving company

2. If you're using a professional cleaner and/or carpet cleaner, book them in nice and early

- Cleaner
- Carpet cleaner

3. Change your address with your contacts

- New Zealand Post for mail direction
- Your bank
- The IRD
- Your solicitor
- Barfoot & Thompson
- Insurance companies - household, car, contents and/or health insurance
- Schools
- Doctor, dentist and other medical practitioners
- Local authority or Council for rates and animal registration
- Stores where you charge accounts
- Your hire purchase company
- Publications you subscribe to
- Relatives, friends
- Local club memberships

4. Discontinue or transfer services

Discontinue or transfer the following services and ask for final readings where applicable.

- Gas and power
- Alarm monitoring
- Telephone
- Internet connection
- Water
- Sky TV
- Newspaper delivery
- Lawn mowing/garden services

5. Clean out your fridge and defrost your freezer

- Clean out fridge
- Defrost freezer

6. Packing

- Carefully wrap and label fragile items
- Don't overfill boxes - make sure they're not too heavy to carry
- Make sure your insurance covers you for moving day
- Label all boxes with the contents and room they are going to
- Arrange for someone to look after your children or pets on moving day

On moving day

When the big day comes around, make sure you're as prepared as possible - whether you're using a moving company or friends and family are helping out.

- Disconnect your washing machine and drain the water
- Check the tops of wardrobes and in the attic/basement for any forgotten belongings
- Keep jewelery, money, passports, legal documents or insurance policies with you
- Leave instruction manuals and important documents on the bench
- Ensure the house is clean and tidy for the new tenants or owners
- Turn off the lights, hot water, gas meter and power
- Take all your rubbish with you
- Lock the door when you leave and leave the keys with your real estate agent or other appropriate person.

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